

STEP 3: STUDENT FEDERAL TAX INFORMATION – CALENDAR YEAR 2023

Are you or will you be required to file a 2023 Federal Income Tax Return?

- YES** – If 2023 income tax return information for the student was not imported on the FAFSA, the student should provide the institution with a 2023 IRS Tax Return Transcript or a signed copy of the 2023 income tax return and applicable schedules*.
- NO** – Complete the table below and attach copies of **ALL 2023 W-2** forms or equivalent document. If no income write “**NONE**”.

Employer's Name <i>(Example: ABC's Auto Body Shop)</i>	IRS 2023 W-2 or Equivalent Document Provided?	Annual Amount Earned in 2023
		\$
		\$
Total Amount of Income Earned From Work		

Did you receive other income and resources that supported the household during 2023 tax year? If so, please complete the table below. If no other sources of income, write “**NONE**”. Continue to Step 4.

Source of Income <i>(Example: Babysitting)</i>	Annual Amount in 2023
	\$
	\$
Total Amount of Income	

STEP 4: SPOUSE/PARENT FEDERAL TAX INFORMATION– CALENDAR YEAR 2023

Are you or will you be required to file a 2023 Federal Income Tax Return?

- YES** – If 2023 income tax return information for the parents (or spouse, if applicable) was not imported on the FAFSA, the parents should provide the institution with a 2023 IRS Tax Return Transcript(s) or a signed copy of the 2023 income tax return and applicable schedules, and any other foreign tax returns if filed**.
- NO** – Complete the table below and attach copies of **ALL 2023 W-2** forms or equivalent document. If no income write “**NONE**”.

Employer's Name <i>(Example: ABC's Auto Body Shop)</i>	IRS 2023 W-2 or Equivalent Document Provided?	Annual Amount Earned in 2023
		\$
		\$
Total Amount of Income Earned from Work		

Did you receive other income and resources that supported the household during 2023 tax year? If so, please complete the table below. If no other sources of income, write “**NONE**”. Continue to Step 5.

Source of Income <i>(Example: Rental Property)</i>	Annual Amount in 2023
	\$
	\$
Total Amount of Income	

STEP 5: CERTIFICATION

By signing this worksheet, I (we) certify that all information reported on it, is complete and accurate. At least one parent must sign if student is dependent.

Student Actual Signature (not digital) Date

Spouse/Parent 1 Actual Signature (not digital) Date

Parent 2 Actual Signature (not digital) Date